



**St. Christopher's College of Education**  
**No 63 E.V.K Sampath Road, Vepery, Chennai-7**

## **IQAC MINUTES: 2018-2019**

*P. Nithi Devarajam*

**PRINCIPAL**

**ST. CHRISTOPHER'S COLLEGE OF EDUCATION**  
**VEPERY, CHENNAI - 600 007.**

**Minutes of IQAC meeting held on 16.07.2018 at 11.45 a.m.**

All the members were present except Mrs. Hebziba. M.

Analyse the causes for the poor performance and lack professional commitment and ethics among our students.

Following decisions were taken

Ways to improve communication skills

All programmes in the College must be conducted only in English. The programme on communication skills can be made more effective

Medium of instruction must be English and hence all teachers can take their classes in English.

Spoken English classes can be conducted for all.

Peer tutoring can be organized to improve spoken English.

At least 15 students good in English can be identified and 6-7 students can be attached to them. This class can be incorporated in the College time table.

To improve punctuality and commitment

During teaching practice if students go late they will be marked absent for the morning session.

The staff in charge of the schools will go to their respective schools and inform the person in charge about the same.

Motivational talks can be organized to improve commitment.

- A prize may be given for those who have 100% attendance.
- An award of excellence can be given for 1 or 2 students who have excellent conduct good attitude.

  
Signature of Co-ordinator, IQAC

  
Signature of Chairperson, IQAC

## Minutes of the IQAC meeting held on 12.9.2018

All the members were present except Mrs. Joan Elango and Mrs. Mariam Usha.

The Agenda for the meeting was as follows:

Prayer

Leave of Absence

Minutes of the Last Meeting

Examination results 2017-2018

Students' Feedback

Staff Self Appraisal

Expert team visit for Extension of Autonomy

Schools for internship

Admission for the various courses

The meeting started with a prayer by Dr. Mrs. Regina Joel.

Minutes of the last meeting was read by Mrs. Parimala Paul.

### Examination results for the year 2017-2018

Examination results were read by Dr. Mano Stella Charling.

### **Results of B.Ed 2016, M.Ed and M.Phil Degree and Diploma in Nursery Education Examinations.**

The Controller of Examinations reported the results of B.Ed, M.Ed and M.Phil Degree Examinations and also Diploma in Nursery Education Examination held in the year 2017 – 2018.

**SEMESTER – III (Batch 2016-2018)**

Examination		No. of Candidates	No Appeared	No Passed		
				Distinction	I Class	II Class
<b>B.Ed. Degree</b>	Practical	116	113+1	12	102	-
<b>M.Ed. Degree</b>	Theory	1	1	-	1	-
	Practical	1	1+1	1	-	1
<b>Diploma in Nursery Education 2017-2018</b>	Theory	8	8	-	6	2
	Practical	8	8	-	8	-
<b>M.Phil Degree 2016-2017</b>	Theory	2	2	-	2	-

**SEMESTER – IV (Batch 2016-2018)**

Examination		No. of Candidates	No Appeared	No Passed		
				Distinction	I Class	II Class
<b>B.Ed. Degree</b>	Theory	116	113	11	97	5
<b>M.Ed. Degree</b>	Theory	1	1	-	1	-

**SEMESTER – I (Batch 2017-2019)**

Examination		No. of Candidates	No Appeared	No Passed		
				Distinction	I Class	II Class
<b>B.Ed. Degree</b>	Theory	150	147	3	114	22
<b>M.Ed. Degree</b>	Theory	4	3	2	1	-

**SEMESTER – II (Batch 2017-2019)**

Examination		No. of Candidates	No Appeared	No Passed		
				Distinction	I Class	II Class
<b>B.Ed. Degree</b>	Theory	150	143	6	122	15
<b>M.Ed. Degree</b>	Theory	4	3	3	-	-

Students' Feedback

Students' feedback was read by Dr. Mrs. Regina Joel

All the students liked the autonomous set up of our College. The examination system and CCE were upto their expectation. The students had suggested that exams may be conducted with holidays in between. They mentioned that the internal assessment helped them to work systematically, which enabled them to face the exams confidently.

They wanted the internal assessment to be continued. Some suggested the ratio of the internals can be changed to 20:80 or 30 :70 from 40 :60. Their study habits had been changed as they learnt the portions regularly and continuously. 100% of them liked their internship. They liked the hostel accommodation but they wanted water scarcity during summer should to be addressed.

Life as non residents was like by many except for a few who could not keep up with time. They regretted the system of marking absent for late coming.

They all enjoyed co curricular and extracurricular activities. All of them had appreciated indoor sports and physical education classes. Camp activities had helped them to learn new things.

They liked Field trip but felt the Educational Tour was very tedious. They liked and graded first aid classes , family life education, advisory group sessions, as good. Assembly programme and quiz had helped them to bring out their talents they had remarked.

Fine art classes had developed their painting skill and craft work.

House parties helped all the individuals show case their talents on the whole they liked their course of study and the college.

The disparity in awarding the practical marks was discussed in the planning and Evaluation meeting and in the Board of Studies meeting and the following discussions were taken.

An internal team of experts were formed. They assessed the teaching of all the students who were awarded more than 70% in the teaching practice and adjusted their marks accordingly in order to reduce the disparity among the students belonging to the various departments.

Students' late coming has come down after the practice of marking absent for the forenoon session for those who come late has been in force.

The students had complained about the food in the mess. So in the present academic year a new canteen has been introduced and students expressed their satisfaction.

The students' grievances of water scarcity in the summer months have been taken note of experts are consulted to increase the ground water level during the summer months.

#### Faculty Self Evaluation

This was read by Dr.Mrs. Regina Joel.

Staff had evaluated their teaching as good or very good, their relationship with students as cordial, their classes as democratic and their relationship with colleagues as friendly. Many staff members tried Google classroom as an innovation. Most of them referred new books and journals. Many Staff members attended conferences, seminars

and training programme for professional growth. Some of them published research articles. Most of them have clear plans for their professional growth, academic excellence of the students and wholistic development of students. Many staff members counseled students who had problems.

#### Expert team visit for Extension of Autonomy

Principal reported that the expert team for the extension of Autonomy will visit our College on 24<sup>th</sup> and 25<sup>th</sup> of September 2018. She said the team Will consists of six members – three appointed by the UGC one representative each from the Government, University and the UGC.

#### Schools for internship

Principal requested the members to recommend good schools for the teaching practice of our students.

#### Admission

Principal stated that the admission of students for certain department like Home Science, Geography, M.Ed. and M.Phil is not encouraging. She also reported that no students were admitted for the academic year 2018-2019 in the departments of Home Science, M.Ed and M.Phil.

She also stated that from the next academic year scholarships could be given to at least two students one from the merit list and one from economically poor background.

  
Signature of Co-ordinator, IQAC

  
Signature of Chairperson, IQAC